

INTERCOLLEGIATE BROADCASTING SYSTEM
WASHINGTON OFFICE

2808 Erie Street, S. E.
Washington 20, D. C.
January 14, 1948

MEMORANDUM

To: Member Stations

The annual Governing Council meeting of IES has been set for Saturday and Sunday, February 7 and 8 at Columbia University. As the Council is responsible for managing the affairs of the system it is important that all member stations be represented at the meeting directly or by proxy.

In accordance with the plan of regional representation proposed by Dr. Potter, regional representatives have already been selected by members in 9 of the 10 regions. They are as follows:

<u>Region</u>	<u>Name</u>	<u>Station</u>	<u>University</u>
Western	Bob Holmes	KABO	College of the Pacific
Southwest	Harold Gage	KIYS	Taylor
New York State	Anatole Brode	WVBH	Cornell
Mid-Atlantic	Don Nicman	WFRU	Princeton
Northern New England	Gerry Gann	WHRB	Harvard
Capital	Conde Walker	WCTE	Georgetown
Southern	Herbert R. Craig	WABP	Alabama
Great Lakes	James C. McMichael	WCIT	Carnegie Inst. of Tech.
Central	Marvin Carnony	WONC	Olivet Nazarene Col.
Southern New England	Representative to be selected.		

As in the past, member stations may be represented individually at the February meeting, since the plan of regional representation has not yet been adopted. Personnel of stations who plan to attend should advise the IES New York office, c/o Station WKCR, Columbia University, New York, N.Y., so that necessary arrangements can be made.

In order to obtain a quorum at the meeting an accreditation form is enclosed for member stations which cannot send delegates. This form should be filled out and returned to the Washington office by such stations. Failure to appoint representatives prevents the system from conducting business.

The agenda for the meeting will probably include the following items:

- (a) Report of Board of Directors January meeting
- (b) Discussion of plan for regional organization
- (c) Responsibilities of regional representatives
- (d) Budget and plan for dues assessment
- (e) Adoption of annual IES program
- (f) Constitutional revisions
- (g) Election of officers and directors to fill vacancies and expired terms.
- (h) Selection of subject committees.

Yours sincerely,

George Abraham
George Abraham
Chairman

